

**THE CITY OF GLEN COVE COMMUNITY DEVELOPMENT AGENCY
SIGNAGE INCENTIVE GRANT PROGRAM**

Eligibility

Businesses must be located in eligible census tract areas as defined by the Nassau County Consortium Census Tract Map.

Monetary Assistance

The maximum grant award will be \$500.00 towards the cost of an eligible sign, not to exceed 50% of the total cost of fabrication and installation.

The recipient's share must be paid upon acceptance to the program.

Participants must have a DUN's number. A DUN's "Data universal numbering system" is issued by Dun and Bradstreet (D&B) and consists of nine digits.

Please note that if your sign is not in place for a minimum of five (5) years, the Glen Cove Community Development Agency will require you to pay back the grant. If you move within the City of Glen Cove and use your sign at a new location, this requirement may be waived.

**** Eligible Signs***

Signs must complement the building. All signage grant applications must include color, design and cost for review prior to acceptance. Approval of application subject to Design Review Committee and at the discretion of the Executive Director of the CDA. Please note that NEON signs will not be considered for grant approval.

Grants will be awarded as follows:

- Grants will be awarded on a first come first serve basis. Applications must be returned no later than 60 days after submission to the Executive Assistant of the CDA. Once current allocation is spent, the program will be closed until additional funding is received.
- Preference will be given to applicants who have not previously received assistance.
- The Building Department and the Design Review Committee must approve all signs. Applications must follow all requirements of the City of Glen Cove's zoning codes and ordinances and permits are approved. Judgment of the CDA Executive Director is final.
- No funds will be contributed to a completed sign project without prior application approval.
- Funds are granted on a reimbursement basis following environmental clearance by Nassau County Office of Community Development, completion of work and proof of payment in full to sign manufacturer.

Signage Grant Application Checklist

- ✓ See Building Department - City Hall Room 302 - to complete necessary permits including all necessary permit fees. For more information call Angie Graziosi at (516) 676-4448.
- ✓ See CDA Executive Assistant – for program availability - City Hall Room 304--. For more information call (516) 676-1625 ext. 112.